



PANDUAN PENGGUNA

PENDAFTARAN PERSONEL BINAAN PERMOHONAN KEBENARAN KHAS MEMASUKI TAPAK BINA

PERMOHONAN ID MAJIKAN - BUKAN KONTRAKTOR

Versi 1.0



ISI KANDUNGAN

1. [PERMOHONAN KEBENARAN KHAS MEMASUKI TAPAK BINA – ID MAJIKAN BUKAN KONTRAKTOR](#)

03-17

**PERMOHONAN KEBENARAN KHAS
MEMASUKI TAPAK BINA –
ID MAJIKAN BUKAN KONTRAKTOR**

Log masuk ke akaun CIDB anda



ID pengguna

2



Kata laluan diperlukan.

Kata laluan

Ingat Kata laluan

Log Masuk

3

Kontraktor Berdaftar

- Ada ID pengguna, dapatkan kata laluan CIMS anda
- Tiada ID pengguna atau cipta ID pengguna baru

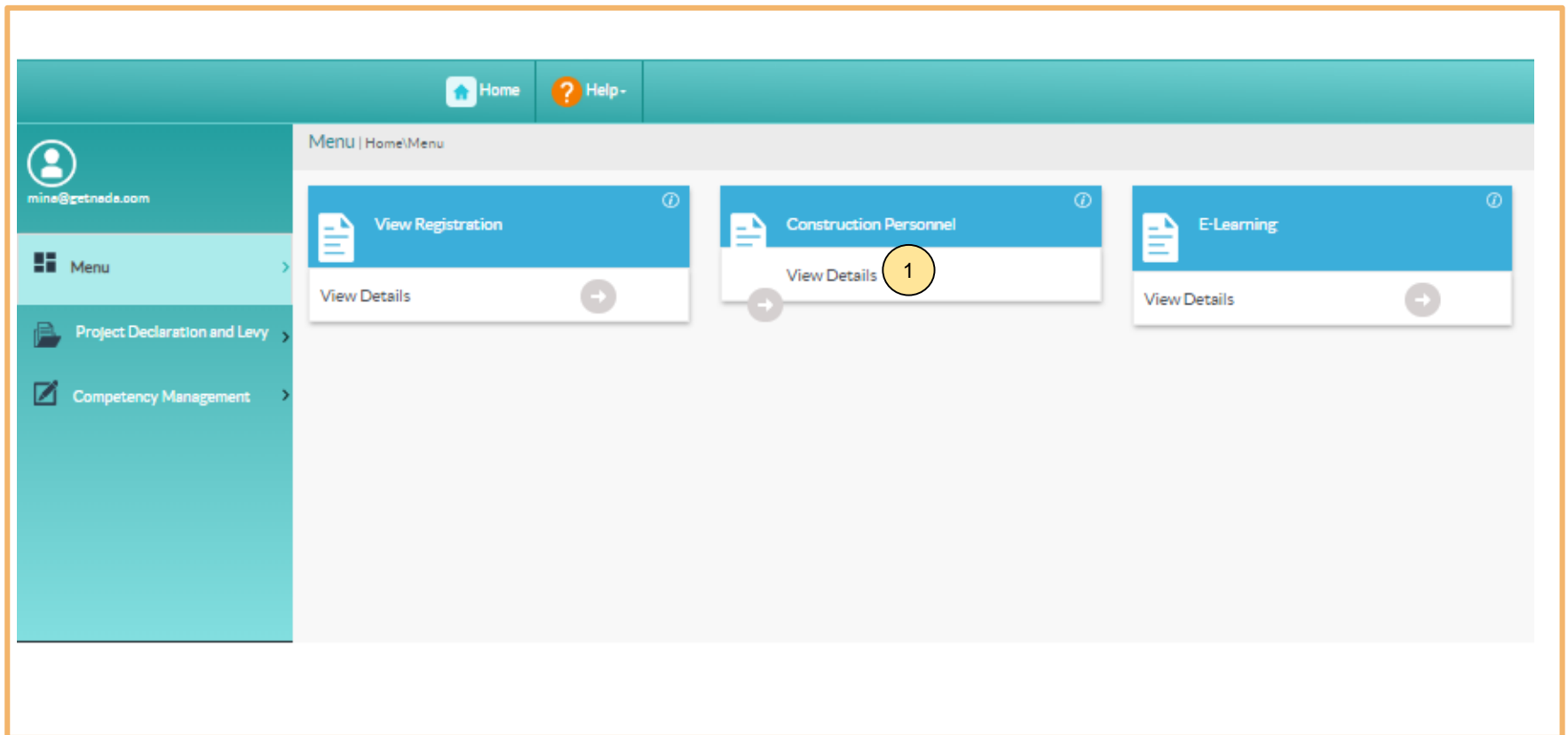
Daftar Baru

- Untuk kontraktor baru / Personel binaan baru / Penyelia latihan baru / Pelatih baru dan lain-lain
- Tidak menerima emel Pengaktifan? **New!**

[Lupa ID pengguna?](#) / [Lupa kata laluan?](#)

NOTA:

1. Layari laman sesawang Sistem CIMS CIDB > <https://cims.cidb.gov.my/smis/regcontractor/index.vbhtml>
2. Masukkan **ID Majikan** dan **Kata Laluan**.
3. Klik "**Log Masuk**".



NOTA:

1. klik **“View Details”** pada menu **“Construction Personnel”**.

1

Home Personnel Detail Personnel Card Personnel Insurance Foreign Workers Expatriates Job Portal

Personnel Detail

LOCAL PERSONNEL DETAIL
View Details

FOREIGN PERSONNEL DETAIL
View Details

378
REGISTER FOREIGN WORKERS
View Details

IMM13P APPLICATION
View Details

ADD LOCAL CONSTRUCTION PERSONNEL DETAIL
View Details

PUSH EXISTING PB FOREIGN WORKERS DETAILS
View Details

SPECIAL PERMISSION APPLICATION
Menu ▾
Add Personal Listing
Personal Registration

2

CIDB MALAYSIA

NOTA:

1. Klik “Butiran peribadi”
2. klik “Add Personal Listing” pada menu “Special Permission Application”.

1 Add New Personal

Click Delete button to remove from the list

Enter text to search...

#	Personal Details	Performa No.
	Passport No. Temporary MyKad No.	
	B2101858	PFHQP12308000010
	971031145	PFHQP12308000009
	B7198888	Make Payment

Add Personal Special Permission

Please fill in Personal detail
Maklumat yang bertanda (*) adalah mandatory

MyKad No./ Passport No.
/Document No. * Applicant's Name * SICW Date *

Proses Permohonan – Langkah 1:

1. Klik **“Add New Personal”**.
2. Masukkan MyKad No./ Passport No./Dokumen No. dan sistem akan paparkan nama secara automatik.
3. Berdasarkan butiran maklumat yang dimasukkan, sistem CIMS secara automatik akan memaparkan tarikh kehadiran kursus keselamatan SICW/ eSICW.
4. Klik **“Save & Submit”**.
5. Maklumat yang berjaya disimpan akan dipaparkan pada jadual status **“Make Payment”**.

Online Payment

for Special Permission Application

Online Payment

1

Applicant Id: 934628H

Applicant Name: MMC GAMUDA KVMRT (T) SDN. BHD.

Total Amount (RM) :150

Proceed

2

Proses Pembayaran – Langkah 2:

1. Sila pastikan maklumat pemohon betul.
2. Klik **“Proceed”**.

PROFORMA INVOICE					
MAT BIN KILAU LOT 111 JALAN KILAU HILIR MELAKA 12345 MELAKA			Proforma Invoice No : Proforma Invoice Date : 07/06/2023 Due Date : 07/07/2023 Reference No : Receipt No :		
#	Description	Qty	Unit Price (RM)	Discount (RM)	Amount (RM)
1	YURAN PERMOHONAN KEBENARAN KHAS MEMASUKI TAPAK BINA	1	150.00	0.00	150.00
				Total (RM)	150.00
				Total Amount (RM)	150.00

***Remarks:**

FPX (B2C) - Retails/Individual Account
 FPX (B2B1) - Corporate Account (min RM 1,000)
 CCX - Credit/Debit Card

Payment Option

Back to Module

Proceed with Payment

Proses Pembayaran – Langkah 3:

1. Sila pilih kaedah pembayaran daripada senarai **“Payment Option”**:
 - a) Langkah 1A proses pembayaran secara FPX (B2C) / FPX (B2B1).
 - b) Langkah 1B proses pembayaran secara Credit/ Debit Card.
2. Klik **“Proceed with Payment”**.

VIP1

< virtual internet payment >



Amount MYR150.00

Bank List Please Select a Bank

Customer Email Please Select a Bank

Back

Terms & Conditions: By clicking on the "Proceed"

Owned by CID

- Affin B2C - Test ID
- Affin Bank
- Agrobank
- Alliance Bank
- AmBank
- Bank Islam
- Bank Muamalat
- Bank of China
- Bank Rakyat
- BSN
- CIMB Clicks
- Citi Bank - Retail
- Hong Leong Bank
- HSBC Bank
- KFH
- LOAD001
- Maybank2E
- Maybank2U
- OCBC Bank

1

Proses Pembayaran – Langkah 4:

1. Sila pilih Bank dari senarai pilihan bank.
2. Klik "Proceed".

Success! - Transaction Successful

PROFORMA INVOICE					
MAT BIN KILAU LOT 111 JALAN KILAU HILIR MELAKA 12345 MELAKA			Proforma Invoice No : Proforma Invoice Date : 07/06/2023 Due Date : 07/07/2023 Reference No : Receipt No :		
#	Description	Qty	Unit Price (RM)	Discount (RM)	Amount (RM)
1	YURAN PERMOHONAN KEBENARAN KHAS MEMASUKI TAPAK BINA	1	150.00	0.00	150.00
				Total (RM)	150.00
				Total Amount (RM)	150.00

***Remarks:**

FPX (B2C) - Retails/Individual Account

FPX (B2B1) - Corporate Account (min RM 1,000)

CCX - Credit/Debit Card

* Payment Option

2 [Back to Module](#)

Transaction Date	Customer Id	FPX Transaction Id	
07/06/2023 10:03:03		2306071002470801	Details 1

Penjanaan Resit – Bayaran Berjaya:

1. Berikut adalah paparan resit bagi proses pembayaran yang telah berjaya dilakukan.
2. Klik **“Back to Module”** untuk teruskan dengan proses permohonan.

Personnel Detail

LOCAL PERSONNEL DETAIL
View Details

FOREIGN PERSONNEL DETAIL
View Details

378
REGISTER FOREIGN WORKERS
View Details

IMM13P APPLICATION
View Details

ADD LOCAL CONSTRUCTION PERSONNEL DETAIL
View Details

PUSH EXISTING PB FOREIGN WORKERS DETAILS
View Details

SPECIAL PERMISSION APPLICATION
Menu ▾
Add Personal Listing
Personal Registration

CIDB MALAYSIA

Proses Permohonan – Langkah 1:

1. Klik **“Personnel Detail”**.
2. Klik **“Personal Registration”** pada menu **“Special Permission Application”**.

Special Permission Application List

Company Registration No : 934628H

Company Name : MMC GAMUDA KVMRT (T) SDN. BHD.

New Application 1

maklumat yang bertanda (*) adalah mandatory

Document Typ 2
PAS PELAJAR

MyKad No./ Passport No.
/Document No. * Applicant's Name * SICW Date

Expired Date/
Valid Until *

Enter text to search...

#	Passport No / Temporary MyKad No	Applicant Name	SICW Date
4	71031145897	MUHAMMAD SHAFIQ AHMAD FAUZI	06/01/2018
	AU099390	PASCA ALFONSUS TAMPUBOLON	15/01/2018
	QW123456	JUAN JI YIN	01/05/2023

Expired	Submission	Status
023	06/06/2023	Personnel Application Rejected

Total : 1

Proses Permohonan – Langkah 2:

1. Klik **“New Application”**.
2. Buat pilihan jenis dokumen pada ruangan senarai **“Document Type”**.
3. Lengkapkan borang permohonan. Hanya rekod pemohon yang berstatus **“Payment Done”** akan dipaparkan dalam senarai pilihan **“MyKad No./ Passport No./Document No.”**
4. Pilih nama personel untuk lakukan proses permohonan dengan klik pada ruangan bulatan yang disediakan.

Designation * 1 Nationality 2 Expired Date/ Valid Until * 3

Construction Project * 4

Document Upload list
File must not be more than 2MB and only in JPEG/ JPG/ PDF format*

No	List of Document	Upload Document	View Document
1	MyKad/ Passport & Permit/ Others *Social Visit Pass must have stamp/ endorsed from Immigration Department of Malaysia	Browse	
2	Job Offer Letter With Scope Of Work From The Employer.	Browse	

Note: This individual is not covered under takaful insurance scheme.

I hereby acknowledge that all the information and documents declared on this system is true, correct and complete. If the information submitted is found to be untrue, incorrect or incomplete, I agree to be subjected by CIDB. 6

7 Save & Submit Clear Close

Proses Permohonan – Langkah 3:

1. Masukkan jawatan pada ruangan “**designation**”.
2. Pilih kewarganegaraan pemohon pada senarai “**dropdown**” ruangan “**nationality**”.
3. Buat pilihan tarikh tamat pada ruangan “**Expired Date/Valid Until***”.
4. Buat pilihan projek daripada senarai yang terpapar pada ruangan “**Construction Project**”.
5. Muat naik dokumen yang berkaitan berdasarkan pilihan jenis dokumen pada ruangan “**Document Type**”.
6. Klik (/) pada pernyataan “**I hereby acknowledge that all the information and documents declared on this system is true, correct and complete. If the information submitted is found to be untrue, incorrect or incomplete, I agree to be subjected by CIDB.**”
7. Klik “**Save & Submit**”.
8. Maklumat yang disimpan akan dipaparkan di bawah Senarai Permohonan Kebenaran khas dengan status “**Pending for Approval**”.

The screenshot shows a web application interface for 'Kad Personel'. At the top, there is a navigation bar with a user profile icon, a black box, and several menu items: Home, Butiran peribadi, Kad Personel (highlighted with a yellow circle containing the number 1), Insurans Personel, Pekerja Asing, Ekspatriat, and Portal Kerja. Below the navigation bar, the main content area is titled 'Kad Personel' and contains a grid of 13 cards. Each card has a title, a 'View Details' button, and some have numerical values. The cards are: 'KAD PERSONEL BARU' (orange), 'PEMBAHARUAN KAD PERSONEL' (380, pink), 'GANTIAN KAD PERSONEL' (blue), 'KEROSAKAN KAD PERSONEL' (green), 'KEMASKINI TRED KAD PERSONEL' (orange), 'SENARAI KAD PERSONEL' (717, pink), 'PEMBAYARAN BELUM SELESAI' (green), 'PEMBAYARAN SELESAI' (908, pink), 'E-SERAHAN' (orange), 'APPLICATION IN-PROGRESS' (pink, with a 'Menu' dropdown), 'LOG PERMOHONAN DIBATALKAN' (orange), 'SEARCH BIODATA PERSONNEL' (green), 'PAYMENT DETAIL CHECKING' (orange), 'SENARAI KEBENARAN KHAS' (blue, with a yellow circle containing the number 2), and 'KEMASKINI BUTIRAN PEWARIS' (green).

NOTA:

1. Klik **“Kad Personel”**
2. klik **“View Details”** pada menu **“Senarai Kebenaran Khas”**.




Special Permission List

Company Registration No :

Company Name

Enter text to search...

Special Permission Details

Pass	Document Type	Passport No / Temporary MyKad No / Document No	Applicant Name	Nationality	Position	Pass Expired Date
 2	PAS LAWATAN SOSIAL & COP KEBENARAN BEKERJA DARI JABATAN IMIGRESEN MALAYSIA (JIM)	911219101010	MUHAMMAD AIMAN	INDIA	QAQC ENGINEER	02/03/2024
	PAS RESIDENT	911219101010	MUHAMMAD AIMAN	INDIA	DEPUTY GENERAL MANAGER	10/01/2027
	KAD PENGENALAN SEMENTARA	911219101010	MUHAMMAD AIMAN	PHILIPPINES	WELDER	10/02/2026

Nota:

1. Sistem akan paparkan senarai personel yang berdaftar dibawah kategori Kebenaran Khas.
2. Klik ikon printer untuk jana Perakuan Kebenaran Khas.



LEMBAGA PEMBANGUNAN INDUSTRI PEMBINAAN MALAYSIA

PERAKUAN KEDONARAN KHAS MEMA SUKI TAPAK DIMA

AKTA LEMBAGA PEMBANGUNAN INDUSTRI PEMBINAAN MALAYSIA 1994 (AKTA 520)
(Revisyen 22(1) dan 33A(1))

DOKUMEN INI SAH DIGUNAKAN SEHINGGA 30/06/2023

No. K.P. Semantara (No. Passport/No. Dokumen)	R2101588
Nama Pribadi	MARQYA
Warganegara	INDONESIA
Jenis Permit/Raz	RAS LAWATAN KERJA SEMENTARA (PLKS) SELAIN SEKTOR PEMBINAAN
Tarikh Pemohonan	05/06/2023
Tarikh Tamat K.P. Semantara / Passport / Dokumen	30/06/2023
Majikan	
No. Sijil Perakuan Pendaftaran kontraktor	
Lokasi Projek	WILAYAH PERSEKUTUAN KUALA LUMPUR
Tajuk Projek	Underground works Package Design, Construction works & Associated Structures From Jalan (poh North Escape Shaft To Dera Waterpark South Portal) For Projek New Rapid Transit Laluan 2: Sungai Buloh - Serdang - Putrajaya (SSP)



Nota:

1. Sistem akan paparkan Perakuan Kebenaran Khas

Kod QR dipaparkan untuk rujukan maklumat pendaftaran personel binaan di CIDB.

Nota:

1. Dokumen ini dijana dari Sistem CMS CIDB pada 07/06/2023 10:23
2. Personel binaan ini tidak dilindungi di bawah Pelan Pelindungan Personel Binaan Berkecuali CIDB
3. Personel binaan bertanggungjawab mematuhi segala peruntukan undang-undang lain bagi melaksanakan kerja-kerja binaan.

DOKUMEN INI ADALAH CETAKAN KOMPUTER, TIADA TANDATANGAN IBP/PELUBAN

-TAMAT-